

CONFIDENTIAL

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DD/S-61-0498

17 February 1961

MEMORANDUM FOR: Special Support Assistant to the DD/S

SUBJECT : Reduction of Personnel [REDACTED]

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1. The Chief of the Eastern Europe Division is under instructions to reduce substantially the number of personnel at the [REDACTED] Station. As you know, we have been through many similar exercises in the past and one of the areas of concern has always been the justification of the number of personnel who, while based at and charged to the [REDACTED] Station, are actually responding to and performing services for areas other than the [REDACTED] Station proper.

2. [REDACTED] is departing for the field within a few days to personally examine this situation. His approach to the problem will be not only to reduce the Support requirements of the [REDACTED] itself to the essential minimum, but to isolate from the Station to the maximum extent practicable those Support elements which are based in [REDACTED] to meet Support requirements of other stations and bases. When he returns in early March he will be prepared to make specific recommendations as to the Support requirements of the [REDACTED] Station proper. The question will then arise as to the justification for additional personnel who may be required to furnish other assistance.

3. In order that we may be prepared to deal with this matter upon [REDACTED] return, please undertake an immediate and critical examination of these non-[REDACTED] Station Support requirements. It will, of course, be necessary to validate the Support Offices' presentations with the DD/P components which are the recipients of the support. In addition to the over-all examination, I should like to have the "round-robin flight" challenged. Where does it go, what does it carry and what does it cost? Is it necessary; if so, could it be based elsewhere?

4. You and all of the DD/S components concerned should realize that the [REDACTED] Station has long been under fire because of its size. This, coupled with the necessity of curtailing the outflow of dollars to hard currency areas, makes it essential that this problem be taken seriously and that we effect reductions wherever possible.

cc: Chief, EE Division
Each DD/S Office Head and Staff Chief

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L. K. White
Deputy Director

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